

**Licensing Act 2003
Schedule 12
Part A**

Regulation 33,34

Premises Licence

Premises Licence Number	18/01628/PRE
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Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code	
Everett Rovers FC Dodd Road Watford WD24 5FS	
Telephone number	

Where the licence is time limited, the dates
From 5 th December 2018

Licensable activities authorised by the licence and the times the licence authorises the carrying out of licensable activities	
Sale of Alcohol by Retail (for consumption both on & off the premises)	
Monday to Thursday	12:00 - 23:00
Friday	12:00 - 00:00
Saturday	11:00 - 00:00
Sunday	11:00 - 22:30
On Christmas Eve and New Year's Eve the premises are permitted to supply alcohol until 00:30	
Performance of Live Music	
Friday & Saturday	12:00 - 00:00
Sunday	12:00 - 22:00
Playing of Recorded Music	
Friday & Saturday	12:00 - 00:00
Sunday	12:00 - 22:00
On Christmas Eve and New Year's Eve the premises may play recorded music until 1am.	
Entertainment Similar to Music & Dance	

Friday & Saturday	12:00 - 00:00
Sunday	12:00 - 22:00
Provision of Late Night Refreshment	
Friday & Saturday	23:00 - 00:00

The opening hours of the premises	
Monday to Thursday	12:00 - 23:30
Friday	12:00 - 00:30
Saturday	09:00 - 00:30
Sunday	11:00 - 22:30
On Christmas Eve and New Years Eve the premises may remain open until 1am	

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Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Everett Rovers FC
Dodd Road
Watford
WD24 5FS

Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Melissa Preedy
[Redacted for the purpose of this report]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the sale of alcohol

Personal licence number: 18/00525/LAPER
Licensing Authority: Watford Borough Council

Annex 1 – Mandatory conditions

- No supply of alcohol may be made under the premises licence –
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

- Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

- (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

- The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

- The responsible person must ensure that—

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula $P = D + (D \times V)$ where -
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
 - (1) Sub-paragraph (2) applies where the permitted price on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the Operating Schedule

The following conditions were agreed between the applicant and the Police to form part of the Operating Schedule submitted with this application, reference 18/01628/PRE:

1. To install and maintain a comprehensive CCTV system to the satisfaction of Hertfordshire Constabulary. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member shall be able to show Police recent data or footage with the absolute minimum of delay when requested.
3. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and leave the area quietly.
4. The premises licence holder shall ensure that no alcohol is to be consumed on the fields past the designated patio area.
5. The Premises Licence holder shall ensure that all alcohol which is consumed on the designated patio area must be in drinking vessels which are made of polycarbonate, plastic, or shatterproof glass.
6. No alcohol in any open containers shall be permitted to be taken off of the premises (for this condition, the premises includes the patio area).
7. Kegs, bottles, barrels, crates and other similar items are to be securely stored.
8. In addition to any other training, a member of staff shall ensure all staff are trained to prevent underage sales.
9. Clearly visible signage is to be displayed at the entrances and at points of sale indicating it is illegal to sell alcohol to people under the age of 18.
10. The premises must implement a "Challenge 25" policy whereby all customers who appear to be under 25 and are purchasing alcohol must produce photographic ID in the form of a passport, driving licence or Proof of Age Scheme(PASS) approved ID.
11. No children under the age of 18 years allowed to enter the club house after 8pm unless accompanied by an adult.
12. All children under the age of 7 years must be accompanied by an adult in the club house.

The following conditions are considered by officers to be consistent with the Operating Schedule:

13. Notices shall be prominently displayed at all entrances and exits to the car park associated with this premises advising patrons to only park in the premises' car park.

Annex 3 – Conditions attached after a hearing by the licensing authority

The following conditions have been proposed to be attached to this licence in response to the representations submitted against this application:

1. The doors which lead onto the outside patio area shall be kept closed between 23:00 hours and 09:00 hours, except for the immediate access and egress of persons.

However, this does not restrict the sub-committee’s power to attach conditions from the licensing authority’s pool of conditions (amended or otherwise) or to compose their own conditions if they consider that they are appropriate, proportionate, justifiable, and within the applicant’s power to comply with.

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Annex 4 – Plans

Not titled

- GENERAL NOTES**
- All levels & dimensions to be checked on site.
 - All materials to be used in this project are to be approved by the relevant authorities.
 - All work in accordance with 2014 Building Regulations & Approved Documents.
- EXTERNAL WALLS**
- 105 mm brick outer skin with 70mm Kingspan in 100mm cavity, & 100mm plasterboard inner skin.
 - 25mm plasterboard and skim.
 - Seal with 4000 series non-solvent, and 1500 series (vertical) & (horizontal).
 - Use at 225 centres as revealed where required.
 - All seal coatings at openings in cavity wall.
- WINDOWS & EXTERNAL DOORS**
- Triple ventilation in window to each room.
 - Safety glass as BS 5206 as noted in AD 10.
 - Linings as indicated.
 - All windows to be glazed with 16mm glass & Pilkington K-glass or similar to inner pane.
 - Min opening windows to be at least 20th of floor area.
 - Windows to habitable rooms & first floor to have min 450x1450 and not less than 0.2m² opening light for fire escapes.
 - Use glazing in doors or internal walls only products that:
- ROOF**
- Structure as described elsewhere.
 - 30 x 50mm, 100mm solid, rafter (under to engage min 3 no ceiling joists & rafters).
 - Quilting: 150mm poly. lined to board, poly. board & batts, & 88 mm ins.
 - Over batts wall ventilators to provide continuous ventilation with 1 vent membrane. The ventilators to have: 100mm.
 - 300mm mineral wool insulation cross batt between and over batts.
- DRAINAGE**
- New drains of 100 Subsoil pipe at 1.40 mra & covered with poly sludge.
 - Leaves 50 mm gaps above pipe where pipe passes into foundation with 3 no. 19 dia ms mesh over.
 - All low drainage to be connected to existing drain run from site. Inlets to be checked on site following completion and prior to start of new building and confirmed to L.A. building control.
- S/P to extend a min 300mm above any opening light.
- Surface water to be connected to new soakaway located in rear garden min 5m from any building and 1m³ in volume.
- PART F**
- All mechanically designed to be above 500mm² and not below 1000mm² at 50% for fire.
 - Include ventilation to be installed in the base of all windows.
 - Internal exhaust fans located in TVC, bathroom and kitchen as noted elsewhere.
- PART L**
- See Specification for Lighting & Heating System.
 - New rooms to have mechanical control valves.
 - All valves for air return pipes to base and hot water system to be installed.
 - 100% low energy lighting.
- PART M**
- All sockets and switches to be installed between 450mm and 2000mm above FFL.
 - Minimum 15mm finished at front door with level platform in front door.
- PART P**
- All electrical work to be installed, tested and certified in accordance with BS 7671 by a person competent to do so and who can provide the completion to the satisfaction of the L.A.
- Walls to be painted after finish. Smoke detectors with battery back up.
- Alarm Panel/over Heat Detector with battery back up.
- Carbon Monoxide Detector.
- PARTY WALL ACT**
- No work to proceed onto neighbours land & client is responsible for any Party Wall Award after the work necessary.

1:50 @ A1

